

MINUTES

Date of issue Reference
2001-07-10 Rune Persson

Contact
Rune Persson, 08-707 5318

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Security

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Meeting date 2001-05-09	Minutes no.
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Meeting place
Lecture room D3, Lindstedtsvägen 5
Royal Institute of Technology (KTH), Stockholm

Meeting group, matter
Annual General Meeting (AGM)
IEEE Sweden Section

Participants (minutes)

19 members

4 guests

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Point	Subject	Annex/To be carried out before ...
1.0	<u>Opening of the AGM</u> Margaretha Eriksson, Chair of the IEEE Sweden Section wished all the attendants and especially our keynote speaker Harold "Bud" Lawson very welcome.	
1.1	<u>Election of Chair and Secretary for the meeting</u> Margaretha Eriksson was elected as chair of the AGM and Rune Persson as Secretary for the AGM.	
1.2	<u>Approval of the agenda</u> The Section Board's proposal for agenda was approved.	
1.3	<u>Election of members to check the minutes</u> Ingemar Strand and Harold "Bud" Lawson were elected to check the minutes.	
1.4	<u>Approval of the summons for the meeting</u> The Section Secretary Rune Persson told that the AGM was notified at the Sections Web-site Sunday on the 25 th of March. The formal Invitation as well as the Annual Report for year 2000 were published on the Web-site on Easter Monday April 16 th . E-mails with invitation and annual report were distributed Good Friday evening, April 13 th . For those members, whose email-addresses are missing or invalid, snail mail letters with invitation and the annual report were given to the Post-office Wednesday 11 th of April. Email reminders were distributed Sunday evening on the 6 th of May. The summons for the meeting was approved. The Chair Margaretha called attention to the fact how important it is for us to use email-distribution. Each email-letter costs us about SEK 7 besides a lot of paper work. She requested urgently all the members to send their email-address to our secretary and to the Membership Office at Piscataway. In order to avoid delay and typing errors, it is strongly recommended updating address online at the iee.org Web-site.	
1.5	<u>Presentation of the Annual Report for year 2000</u>	

Annexes

Confirmation of minutes

Margaretha commented and deepened the already distributed Annual Report for Year 2000. She pointed out that our three great and well-attended Nobel Seminars had been the highlights of the year.

A new Engineering Management Chapter was founded on the 1st May, and the Chapter Chair Jan Österlund has been very active and recruited a lot of new members to the EM Society and its Swedish Chapter.

The foundation has been laid to a Computer/Software Engineering Chapter. But as our proposed Chair Professor Yingxu Wang moved to Calgary, Canada just before Christmas, the official start up has been moving forward until we find a new chairperson.

Some members in Göteborg want to start a Signal Processing Chapter. We hope to establish this one before summer 2001.

The chair gave everyone free to speak.

1.6 Presentation of the Auditor's report

The Secretary Rune Persson read the Inspection report from our auditor Jim Öström. It was clean and has not given rise to any remarks or objections. Copies of the report in Swedish and English had been put on an entrance desk.

1.7 Approval of the profit and loss account and balance-sheet for year 2000

Margaretha passed over the chairmanship to Ryszard Vogel. He asked if the meeting could approve the profit and loss account and the balance sheet for year 2000. The approval was confirmed unanimously.

1.8 Approval of freedom from responsibility for the Section Board

Ryszard asked the meeting if it with reference to the Auditor's report could give the Section Board freedom from responsibility for year 2000. The approval was confirmed unanimously.

1.9 Discussion of questions submitted by the Section Board and the Auditor to the AGM

Ryszard passed back the chairmanship to Margaretha. The Section Board or the Auditor had submitted no questions to the AGM.

1.10 Discussion of questions which individual members have sent to the Section Board

No such questions have been raised.

1.11 Election of members to the Section Board for year 2001

The election committee, consisting of Jan Österlund and Per Lamell was not present at the AGM. Copies of their proposal had been put on an entrance desk. Margaretha read out it to the audience. Their proposal for the term of office year 2001 was:

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Delegation to ISO/IEC JTC1 SC7 WG7, which develops ISO/IEC 15288 - System Life Cycle Processes. He held out the prospect of presenting his work with this standard later, for instance during a meeting with our Engineering Management chapter.

3. Time, venue and refreshments with snacks
In the middle of Buds lecture we took a break in order to partake of yummy snacks, beer and water.

Annex/To be carried out before ...