

# IEEE Sweden SIT Chapter

## Minutes of Chapter Board Meeting

**Date:** Wednesday, 27 January 2016

**Time:** 18.30–19.45 hrs. (GMT+1)

**Meeting Place:** In the air through WebEx

**Attendees:** Ravi Chandra Maheswaram, Igor Gazdik, Mikael Bergqvist, Samarth Deo, and Luis Guillermo Martinez Ballesteros.

**Unable to Attend:** Christofer Silfvenius

**Absent:** P. Rune H. Persson

**Meeting's Chair:** Ravi Chandra Maheswaram

**Meeting's Secretary:** Igor Gazdik

**Minutes Controller:** Samarth Deo and Others

### Discussions and Actions:

1. Ravi is the Chairman of the meeting. He greeted all the attendees and started the meeting at 18:30 hrs.
2. Igor elected as the Secretary of meeting and agreed by participants.
3. The attendees approved the agenda distributed by Ravi through e-mail.
4. The board approved minutes of last AGM happened on 09 November 2015.  
Discussed on the most recent updates.
  - i. On 12 Jan 2016, our article on “Be a Pursuer of Excellence, Not Perfectionist” published in IEEE SSIT Newsletter: Volume 14. Issue 1. Winter 2016.
  - ii. Ravi submitted past activities in L31 reports using vTools on 26 Jan 2016.
  - iii. Juan had been the Chairman of SIT Sweden Chapter during 2011 – 2015 and retired from his duties. Upon Juan’s retirement from IEEE, the board discussed to request a Certificate from IEEE as a vote of thanks.
  - iv. As the Board is not quite big enough, dropped the idea of having Nominating Committee of Chapter until next Chapter AGM.
5. Mikael discussed financial situation of the Chapter.
  - i. As per the SIT Chapters Economic Report of 2015, Net Result was “-350 SEK”. This negative balance has settled and will not appear in the 2016 report.
  - ii. The Section allocated a budget of 2500 SEK for 2016.
  - iii. The Board needs to look for ways to get external funding. We must seek “collaborations” with stronger partners, as collaborative funds do not appear in the budget and need not be
6. SIT Members Data; MD Activities (Luis & Samarth)
  - i. Samarth does not have access to SAMIEEE but soon will come up with current SIT member’s data in Sweden.
  - ii. Samarth needs to prepare a draft MD promotional mail to attract young professionals towards SIT.
  - iii. As of 20 January 2016, we received 400 likes for our FB page.  
[www.facebook.com/SSITChapterSweden](http://www.facebook.com/SSITChapterSweden)
7. Needs to write a short bio of Chapter; Igor will update info in [ieeese.se](http://ieeese.se).
8. Chapter upcoming activities in 2016:
  - i. Samarth needs to propose a plan to host the membership meeting to take place in 2016, at least via online.
  - ii. Ravi will send draft Operational Manual of the Chapter. Everyone should provide inputs by the end of February. Igor will upload in [ieeese.se](http://ieeese.se).

- iii. Need to see the possibility of organizing Online Expert Forums through WebEx.
  - iv. Let's propose an idea of having SIT Symposium to other SIT Chapters within Europe. Let's hold Mini-Symposium in Sweden as a trial with a target of 25 participants.
  - v. Organizing IEEE Student Ethics Competition in multiple institutes in Sweden with the cooperation of Student Branches, YP & WIE affinity groups. Need to prepare a draft and request others to work as a team.
9. Ravi made efforts to make Collaborations with different entities (Chapters, Affinity Groups, Student Branches, Companies in Sweden). Sent Call for Collaboration email before Christmas and got responses from below individuals.
- i. Lina Bertling Tjernberg, IEEE PE/PEL Sweden Chapter
  - ii. Tommy Svensson, IEEE VT/COM/IT Sweden Chapter
  - iii. Ladan Sabzian, Ericsson Women in Technology wing
  - iv. Caroline Eriksson, Tobii Group
  - v. Nasim Farahini, IEEE WIE Sweden Affinity Group
10. Below are two Collaborative activities on social impact-related themes/
- i. Distinguished Industry Lecturer (DIL) follows with Panel Discussion
  - ii. Distinguished Lecture Tours (DLT)  
For more info: <http://ieeessit.org/programs/distinguished-lecturers>
11. The board discussed to write a paper on "Smart Cities" in social implications view. The paper will part from Luis paper on the same topic, presented in Mexico.
12. IEEE activities and issues internationally and in Sweden (All)
- ISTAS 2016 Conference Info: Theme is "Ethics and Pervasive Computing Technologies." The Proposed date and venue are 21-22 October 2016 at Trivandrum, Kerala, India.
  - The Board needs to focus mainly on ISTAS 2016. It might be fruitful and could even help us to establish contacts with the same chapters in India. As an advantage, Ravi & Samarth need not worry about immigration documents.
13. New ideas
- i. Recommended every Board member to create an account in **IEEE Collabratec** and will set up a group there to have some open discussions.
  - ii. Need to prepare an effective presentation for our SIT Chapter.
  - iii. Need to create a group email for the Board. Mike Bergqvist volunteered to supervise the software installation and commissioning.
14. Next meeting is on Wednesday, 24<sup>th</sup> February at 19:00 hrs.
15. Ravi thanked the attendees and the formal meeting ends at 19:45 hrs.

Minutes wrote on 30 January 2016

Approved by:

---

Ravi Chandra Maheswaram, Meeting's Chair

---

Igor Gazdik, Meeting's Secretary