

Minutes of the IEEE Sweden Section Board Meeting

Date: 2014-11-26

Time: 20:00 – 21:30

Place: Phone conference

Attendance:

Mats Edvinsson; Igor Gazdik; Margaretha Eriksson; Juan Hernández; Rune Persson; Samarth Deo; Patryk Urban; Vladimir Bazhanov

Agenda

- 1 Opening of the meeting
- 2 Agenda
- 3 Economy – Margaretha**
 - 3.1 – Budget process – draft FY 2015
 - 3.2 – Status Rebate recovery
 - 3.3 – other
- 4 Section, R8 & IEEE ww**
 - 4.1 – Sweden hosting pan-Nordic SYP – Samarth
 - 4.2 – Sweden hosting R8 - Margaretha
 - 4.3 – By-laws & IEEE agreement – Mats
 - 4.4 – Other
- 5 Chapters SB WiE YP etc.**
 - 5.1 – Conf call 9 Dec on plans & budget
 - 5.2 – Sthlm Univ Student Branch – Samarth
 - 5.3 – Other
- 6 Agenda & coming events – All**
 - 6.1 – Newsletter – Igor
 - 6.2 – Nobel Prize 2014 – Rune, Mats
 - 6.3 – Other, last Board meeting
- 7 Membership status, awards etc. – Rune
- 8 Other
- 9 Next meeting 2014-12-10 at 20:00 on Budget
- 10 Closing

Discussions and actions:

1. Opening of the meeting

Mats opened the meeting and welcomed everyone.

2. Agenda was accepted, with adding a proposal from Juan and decision on publishing.
3. Economy

Margaretha is reviewing the expense reporting by chapters, as well as consolidating the Budget proposals submitted by chapters. To date, the reporting and Budget proposals are not satisfactory. The status varies by chapters, as follows:

- Budgets received, contain necessary information and well balanced;
- Budgets received, not satisfactory
- Budgets not received at all.

A 2nd reminder was sent 2014-11-26

To date, the total sum of Budget requests exceeds widely the total Section revenues, which calls for balancing. A temporary unbalanced budget for an individual chapter – e.g. in an expansion phase – is acceptable if funding is available from others.

Some chapters have own funding as collateral for major events, other chapters rely on Sweden Section as collateral vs IEEE. Hence the importance of Budget proposals.

The Section also needs resources to meet obligations (Audit, AGM, Section adm etc), to fund common engagements (Students, YP WIE) and future initiatives next 2-3 years.

Margaretha to contact selected Chapters

Samarth assists & collects realistic Budget proposals from student branches, YP & WIE. Margaretha consolidates the Budgets received, makes adjustments and prepares a draft Section budget for 2015 by 2 Dec, to be distributed to the Board. Draft outlook for 2016-2017 based on known initiatives and submitted plans, by end of week.

The work on rebate recovery is ongoing.

4. Section, R8 & IEEE ww.

4.1 – Sweden hosting pan-Nordic SYP.

Support from the student community in Sweden and other countries is needed.

2015 will be a test year for the SB's, YP and WIE; to prove such commitment exists for hosting SYP Nordic, either 2015 q4 or 2016 q2. Then Board decisions will be made.

Samarth will drive the process as a whole. Margaretha and Samarth make estimates regarding the costs for the Budget proposal.

4.2 –Sweden hosting R8, possibly 2016 q2

Margaretha sounding with R8 Treasurer and R8 Director on commitment, split of costs etc, to be presented the next Board meeting.

4.3 – Bylaws and Inter Company Agreement with IEEE

Mats informed that questions related to the modified Swedish bylaws been brought to IEEE for comments. Unfortunately Director Eileen Lach is on medical leave.

The Board decides to approve the ICA and empower Mats to sign it as it is. The By-laws issue is left for the time being.

4.4 – SIT & proposal. Juan informed a new board established for FY2015, with him continuing as a chapter chair. The Forums will continue & be expanded on advanced technologies and impact on society. SIT proposes to establish a sub-domain on ieee.se as a web site for comments and ideas with access permission for IEEE members.

The Board welcomes the initiative, and asks for a written plan and budget, to be distributed for comments.

4.5 – Minutes of the Board meetings

The Board decides the minutes of the Board meetings should be published on the web. Igor's proposal on publishing guidelines was approved. See attached file below.



Policies.pdf

5. Chapters, etc.

5.1 – Board decides to proceed according to the plan, i.e. the Budget discussion conf call on 9 Dec for all Chapters. Ahead of the conf call, Margaretha distributes the draft Budget FY 2015 to the Board, then to the Chapters. Mats & Margaretha participate on behalf of the Board

Budget then processed by the Board on 19 Dec

5.2 – No progress nor inputs yet from the Sthlm University to form an IEEE Student Branch

6. Agenda & coming events

6.1 – Newsletter is distributed. Mats received very positive comments from the R8 Director on previous newsletters. The Board considers the quality is good. No comments received from members.

6.2 – Nobel Prize winner, Physics, Prof. Hiroshi Amano, IEEE
IEEE Sweden members are invited to attend Nobel lectures at Uppsala University and Lund University. Amano. Rune checks out if OK IEEE advertises via web
Mats & Rune will invited to attend Nobel luncheon at Uppsala University

7. Membership status:

As of 26 Nov, there are about 2400 IEEE members in total.

Neither Samarth nor Ravi Chandra received the R8 YP awards for 2014. But well positioned for future year awards. Both got the R8 recognition: ... “recognize in a special way some of the exceptional candidates, since your activities and accomplished projects deserve to be formally acknowledged... a digital certificate”

8. Other: Nothing to report.

9. Next meeting (teleconference) takes place 2014-12-10, at 20:00.

10. Mats closes the meeting.